

VisionWeb Frames Ordering Guide

Ordering frames on VisionWeb has never been easier!
Follow these instructions to get started.



1. Log In to VisionWeb

Visit www.visionweb.com and submit your VisionWeb username and password in the **Member Login** section. If you do not have a VisionWeb account, you can register online by selecting "Register Now".

2. Add Your Frames Supplier Accounts

Set up your billing and shipping account with your supplier by selecting "Add a Supplier" from the **My Account** section. Enter in your supplier information and click "Submit Request" to send your request for validation to your supplier. Once your account has been validated, you will be able to begin ordering (usually within 24 hours). You will only see the products for which you are eligible to order based on your account number with the supplier.

3. Access the Frames Ordering Service

Select "Frames" from the **Order Now** Section. Select your supplier and billing/shipping account from the drop-down menus.

Frames Order Entry

Select a Supplier: [Select a Supplier] Billing/Shipping Account: [Select an Account]

Select the location where you would like the frame order sent in the "Dropship Location" drop-down menu.

Frames Order Entry - VisionWeb Demo Frames - demo/demo

Dropship Location (Bill/Ship)
Frame City #demo/demo-->8601 N. FM 2222-Austin, TX 78730-US

4. Choose Ordering Method

If you know the specific product code for the frames that you would like to order, use the **Fast Frame Order** tab. Enter the FPC or UPC number and the desired quantity and select the "Enter" button to add the product(s) to your **Item List**. If your supplier provides inventory status, you will be able to check availability by selecting the "Availability" button. Then you can select "Enter" to add the product(s) to your **Item List**.

If you would like to search for the frame based on specific criteria, select the **Frames Search** tab. You can search on style, UPC/FPC, or use the "Advanced Search" feature. Once you have found the frames that you would like to order, click the frame description. If you hover over the frame image, or click the frame image, a larger image of the frame will appear.

Frames Order Entry - VisionWeb Demo Frames - demo/demo

Dropship Location (Bill/Ship)
Frame City #demo/demo-->8601 N. FM 2222-Austin, TX 78730-US

Fast Frame Order Frame Search

Style Search
UPC/FPC Search
Advanced Search

Select a Brand

- ANNE KLEIN
- BROOKS BROTH
- BULGARI
- BURBERRY
- CAROLEE
- CHANEL**
- CHAPS
- CLUB MONACO
- DD
- DK
- DY
- ESSENTIALS
- FERRAGAMO
- LUX COLL
- LUXOTTICA
- LX
- MIU MIU
- PERSOL
- POLO

CHANEL

CHANEL - CH1503B

Vendor: Luxottica Material: PROPIONATE(NJECT)

5. Select the Frame and Enter Patient Info

Select the Color, Size, and Temple for the desired frame and enter the desired quantity. If your frames supplier provides inventory status, you will be able to view frame availability by selecting the "Availability" button. The inventory status message will then be displayed below the frame information.

Fast Frame Order Frame Search

Back To Results

CHANEL - CH1503B

Vendor: Luxottica Gender: Female

Material: PROPIONATE(NJECTED) Rxable: Yes

Rim Type: Normal Show Frame Measurements

Line View

Color: C876: DARK CRANBERRY FADE Size: S3-15 Temple: 135 Qty: 1 Availability: + Add Item

Inventory Status: Available, Low Inventory

Patient Last Name: Patient First Name: Pattern:

Comments:

Enter the patient information (if you are ordering frames for a specific patient) and click the "+Add Item" button to add this frame to your order.

6. Complete the Order

All of the products that you add to the order will be listed in the **Item List**. Once your order is complete, select your delivery option, and choose to "Save to Pending" orders or "Send" the order now. Once the order is sent, you will receive a printable **Order Confirmation** that you can keep for your records.

Item List - Remove Selected Items 1 Items - 1 Frames

FPC	UPC	Color	Size	Temple	Patient (Last Name, First Name)	QTY	Pattern	Show
3520491	715799176101	C876 DARK CRANBERRY FADE	53-15	135		1		Additional Fields

Delivery Options: Ground PO Number: Shipping and Billing Policy

Save To Pending Send Now

7. Track the Order

Select "Order Status" from the **Track Orders** section and view all of the orders that have been submitted. Select the **E-Order #** link to view the details of the order, or select the **Order Status** link to view details about the status of the order.

Order Status

E-Order # Patient Last Name Supplier

View All RX Lens Contact Lens Frames

Sort By: Submission Date - Descending 600 Results 10 Per Page Page 1 of 50 22

Archive Selected Orders Refresh

E-Order #	Patient / Items / Customer PO	Order Status	Supplier	Supplier Order #
FR172VH	10/24/2006 11:57 AM James Smith	Submitted	VisionWeb Frame 12212	
FR172VE	10/24/2006 11:05 AM	Sending the order	VisionWeb Frame 12212	
		Sent to Supplier	VisionWeb Frame 12212	

It's that simple!

For help with frames ordering, please refer to VisionWeb's online User Guide and Instructions, or contact Customer Service.

VisionWeb Customer Service
(800) 874-6601
customerservice@visionweb.com